

MINUTES OF THE REGULAR SCHOOL BOARD MEETING

THE REGULAR SCHOOL BOARD MEETING OF THE HARDING COUNTY SCHOOL DISTRICT NO. 31-1 WAS HELD MAY 9, 2016 AT 5:30 P.M. AT THE HARDING COUNTY SCHOOL HEALTH ROOM.

Members Present: Linda Gilbert, David Wickstrom, Ryan Glines, Jesse Glines. Administration Present: Asst Supt/Principal Josh Page; Asst Principal/AD Kelly Messmer; Business Manager Pennee Clanton; Asst Business Manager Elizabeth Henderson; Absent: Superintendent Ruth Krogh, Maintenance Supervisor Steve Leithauser.

Visitors Present: Tammy Bruha, Carol Odell, BJ Padden, Carol Helms, Laura Johnson, Pam Brewer, Randy Routier, Laurie Goehring, Roger Gunderson, Holly Costello, Sue Ann Clanton, Jewel Lyons, Cher Messmer, Gene Von Bickerdyke, Matt and Tracy Teigen, Kelly Clark.

President Wickstrom called the meeting to order at 5:30 p.m.  
Pledge of Allegiance was said.

Unless otherwise noted, all Board action was by unanimous decision.

Motion by Gilbert, second by R Glines to approve the agenda with the addition of Change of Attendance Center, Appoint Board Member, and to change PTO presentation to TIE presentation. Motion carried.

Motion by R Glines, second by J Glines to approve the minutes of the April 11, 2016 regular meeting and the April 18, 2016 special meeting. Motion carried.

Motion by J Glines, second by Gilbert to approve the financial statements as follows:

GENERAL FUND: Beginning Balance 715807.18 Receipts: Local 132758.59 County 2610.14 State 33504.29 Federal 11581.00 TOTAL RECEIPTS 180454.02 Disbursements 190552.67 Ending Balance 705708.53  
CAPITAL OUTLAY: Beginning Balance 328152.46 Receipts Local 87262.08 County 58946.30 Total Receipts 146208.38 Disbursements 7156.94 Ending Balance 467203.90  
SPECIAL EDUCATION: Beginning Balance: 238870.30 Receipts: Local 19734.17 County 342.72 Total Receipts 20076.89 Disbursements 13448.21 Ending Balance 245498.98  
PENSION FUND: Beginning Balance 175649.00 Receipts: Local 8748.60 County 151.82 Total Receipts 8900.42 Ending Balance 184549.42  
BOND REDEMPTION: Beginning Balance 871633.30 Receipts: Local 21904.61 County 377.31 Total Receipts 22281.92 Ending Balance 893915.22  
FOOD SERVICE: Beginning Balance <12524.13> Receipts Local 8941.73 Federal 2278.55 Total Receipts 11220.28 Disbursements 9167.83 Ending Balance <10471.68>

APRIL PAYROLL AND BENEFITS

General	111574.67
Principals and Secretaries	15764.36
Superintendent	12051.14
Business Manager	7723.20
Custodians	13186.71
X-Cur	2181.26
Special Education	12522.46

Food Service  
Motion carried.

4839.74

Motion by R Glines, second by Gilbert to approve the bills with the exception of Glines Electric. Motion carried.

**GENERAL**

ABERDEEN AWARDS	SUPPLIES	\$135.00
ACE IN THE HOLE	MAINTENANCE	\$682.50
ARMSTRONG EXTIGUISHER	ANNUAL INSPECTION	188.78
BICKLES	ROUTE BUS MAINTENANCE	227.26
BUFFALO HARDWARE	SUPPLIES	92.03
CARDMEMBER SERVICES (VISA)	SUPPLIES	5962.79
CLANTON, PENNEE	MILEAGE	300.72
CLANTON, SUE ANN	TRAVEL REIMBURSEMENT	90.00
COSTELLO, HOLLY	TRAVEL REIMBURSEMENT	90.00
DAKOTA BUS SERVICE	CONTRACT SERVICE	2985.00
DAVIS, CHUCK	CONTRACT SERVICE	697.50
DAYS INN -SIOUX FALLS	ELEM/MS TRAVEL	134.00
DICK BLICK ART	SUPPLIES	389.78
ECOLAB	CUSTODIAL SUPPLIES	23.34
ED SMITH	GARBAGE PICKUP	20.00
FARMERS UNION	PROPANE	2322.00
FRONTIER GLASS	VEHICLE MAINTENANCE	584.72
GLINES ELECTRIC	CONTRACT SERVICE	3244.33
GREENS ALIGNMENT	VAN MAINTENANCE	251.98
H&L SUPERVALU	SUPPLIES	89.88
HC TRUST	LMC DUES	200.00
HENDERSON, ELZABETH	TRAVEL REIMBURSEMENT	75.00
HENDERSON OIL	FUEL	1072.62
J & P INDUSTRIAL	MAINTENANCE	636.00
JW PEPPER	SUPPLIES	23.99
IMPREST/PIONEER BANK	CASH ST HISTORY DAY	823.00
IMPRST/QUEEN CITY CLASSIC	TRACK FEE	80.00
IMPREST/TIMBER LAKE HS	ACADEMIC OLYMPICS	27.00
IMPREST/LEMMON HIGH SCHOOL	TRACK FEE	125.00
IMPREST/WALL HIGH SCHOOL	TRACK FEE	100.00
IMPRST/DACOTAH RELAYS	TRACK FEE	125.00
IMPREST/PIONEER BANK	CASH REGIONAL MUSIC	202.00
IMPREST/DIV OF CRIMINAL INV	BACKGROUND CHECK	43.25
IMPREST/HOWARD WOOD RELAYS	TRACK FEE	100.00
IMPREST/LEMMON HIGH SCHOOL	TRACK FEE	125.00
IMPREST/PIONEER BANK	DEPOSIT SLIPS	78.80
INSTRUMENTALIST	SUPPLIES	270.00
LYONS, JEWEL	TRAVEL REIMBURSEMENT	90.00
NATION CENTER NEWS	PUBLISHING/ADVERTISING	429.53
ODELL, CAROL	TRAVEL REIMBURSEMENT	90.00
OLSON CONSTRUCTION	TRACK MAINTENANCE	340.00

PRAIRIE ENGINEERING	CONTRACT SERVICE	1659.60
RAMADA HOTEL	ELEM/MS TRAVEL	356.00
RAMKOTA-SIOUX FALLS	STATE STUDENT COUNCIL	1589.66
RAMKOTA-PIERRE	TRAVEL	211.98
RIDDELL	HELMET RECERTIFICATION	584.93
SAFEGUARD	CHECKS	166.62
SANFORD HEALTH	INSURANCE	4.00
SD HISTORICAL SOCIETY	ANNUAL MEMBERSHIP	40.00
SDHSAA	SUPPLIES	309.00
SERVALL	SUPPLIES	532.97
SBM	SUPPLIES	633.86
THEATER HOUSE	SUPPLIES	155.20
TIE	CONTRACT SERVICE	147.50
TIE	CONFERENCE REGISTRATION	750.00
TOWN OF BUFFALO	WATER/SEWER	326.30
VANWAY TROPHY	SUPPLIES	319.80
WHITLAM PAINT COMPANY	FOOTBALL FIELD LINING	390.58
	<b>TOTAL GENERAL</b>	<b>31905.80</b>

**TITLE I**

BICKERDYKE, GENE VON	FOCUS STIPEND	160.00
COSTELLO, HOLLY	FOCUS STIPEND	160.00
HC PTO	REIMBURSE SUPPLIES	61.05
IMPREST/ HC PTO	TESTING SUPPLIES	333.87
LITTAU, DAWN	FOCUS STIPEND	160.00
MESSMER, KELLY	FOCUS STIPEND	160.00
NWEA	FOCUS TESTING	5407.50
PAGE, JOSH	FOCUS STIPEND	160.00
STUGELMEYER, LYNNETTE	FOCUS STIPEND	160.00
TELLER, LORI	FOCUS STIPEND	160.00
	<b>TOTAL TITLE I</b>	<b>6922.42</b>

**CAPITAL OUTLAY**

AT&T	PHONE SERVICE	47.87
CONSOLIDATED	PHONE SERVICE	120.21
GRAND ELECTRIC	UTILITIES	5639.82
MARLIN	DISHWASHER LEASE	249.77
MDU	UTILITIES	250.99
RED ROCK SPORTING	TRACK UNIFORMS	187.70
WELLS FARGO TRUST SVCS	CO CERTIFICATES	255591.25
WRCTC	PHONE SERVICE	624.66
	<b>TOTAL CAPITAL OUTLAY</b>	<b>262712.27</b>

**SPED**

CARDMEMBER SERVICE (VISA)	SUPPLIES	81.60
CTS	OT/PT SERVICE	3150.68
PEAK MOTION	OT/PT SERVICE	626.30
	<b>TOTAL SPED</b>	<b>3858.58</b>

**BOND REDEMPTION**

WELLS FARGO	BOND PAYMENT	294015.15
	<b>TOTAL BOND REDEMPTION</b>	<b>294015.15</b>

**FOOD SERVICE**

CHILD & ADULT NUTRITION	FOOD	166.72
SERVALL	SUPPLIES	90.96
US FOOD SERVICE	FOOD	4096.68
	<b>TOTAL FOOD SERVICE</b>	<b>4354.36</b>
	<b>TOTAL EXPENDITURES</b>	<b>603608.58</b>

Motion by Gilbert, second by R Glines to approve the Glines Electric bill for \$3244.33. Motion carried, J Glines abstained.

**OPEN FORUM:** 5:45 PM – Matt and Tracy Teigen were concerned about the coaching staff for next school year.

Holly Costello, Jewel Lyons, and Sue Ann Clanton discussed the TIE Conference they had attended in April. They shared what they had learned with the audience and demonstrated some new programs.

Bids were opened for the “Gravel the Old School Parking Lot”.

- Ace in the Hole Construction - \$10,968 for scoria
- DC Inc. - \$43,388.85 for 1” washed rock
- \$26,972.50 for Road Base
- \$27,836.78 for Scoria
- Bachman Construction - \$35,474.51 for road base
- Gunderson Trucking - \$67,650 for 1” washed rock

Motion by Gilbert, second by R Glines to accept the bid from Ace in the Hole Construction for \$10,968.00. Motion carried.

Motion by J Glines, second by Gilbert to hire Jeana Hunsucker as administrative assistant. Motion carried.

Hiring of head coaches was tabled until after executive session.

Motion by Gilbert, second by R Glines to approve the Negotiated Agreement as presented for the 2016-2017 school year. Motion carried.

Motion by Gilbert, second by J Glines to approve the following certified staff contracts. Motion carried.

- Carol Odell – Elementary
- Kaycee Nelson – Elementary
- Sue Ann Clanton – Elementary
- Cher Messmer – Elementary
- Wanda Lyons – Elementary
- Carol Helms – Elementary

Carol Giannonatti – Elementary  
 Jen Anders – HS Math  
 Gene Von Bickerdyke – MS Science/Social Studies  
 Tammy Bruha – MS/HS Computers  
 Kevin Connors – HS Social Studies  
 Holly Costello – MS Language Arts/Reading/Art  
 Andy Forsythe – HS Science  
 Frank Maslowski – HS English  
 Lori Teller – MS Math  
 Erin Wammen – HS Ag  
 Jay Wammen – K-12 PE/Health  
 Wally Stephens – ½ time Library/Drama  
 Lynnette Stugelmeyer ½ Special Education, ½ RTI Reading  
 Dawn Littau ½ Special Education, ½ RTI Math  
 Pam Brewer Special Education Director and ½ Special Education Teacher  
 Brian Holder- K-12 Music  
 Jewel Lyons – Technology/Asst Librarian

Motion by R Glines, second by Gilbert to approve the following classified staff contracts for the 2016-2017 school year. Motion carried.

Jeana Hunsucker	Administrative Assistant	\$15.00/hr
Lori Wilson	Secretary	\$26570/year
Charlene Guptill	Head cook	\$26620/year
Tanya Tilus	Cook helper	\$12.10/hr
Kaeloni Latham	Paraprofessional	\$12.10/hr
Desirae Penn	Paraprofessional	\$12.10/hr
Danette Rolph	Paraprofessional	\$11.00/hr
Gene Odell	Counselor	\$14048/year
Rod Bickerdyke	Custodian	\$16.50/hr
Don Lanning	Custodian	\$15.00/hr
Kelly Clark	Bus Driver	\$16.50/hr

Motion by R Glines, second by Gilbert to hire Matt Rolph for part-time summer custodial at \$13.50/hr. Motion carried.

Motion by Gilbert, second by J Glines to approve the change of attendance center from Camp Crook to Buffalo for the 2016-2017 school year for Walker Buchanan. Motion carried.

Motion by Gilbert, second by J Glines to approve the Special Education Comprehensive Plan as presented by Pam Brewer. Motion carried.

Motion by J Glines, second by Gilbert to approve contracts for Pam Brewer and Lynnette Stugelmeyer as summer services teachers. Motion carried.

The preliminary budget was presented.

Motion by Gilbert, second by J Glines to accept the following policies on second reading. Motion carried.

BA Board Operational Goals

BAA	Anti-Fraud Programs and Controls (SAS99)
BB	School Board Legal Status
BBA	School Board Powers and Duties
BBAA	Board Member Authority
BBB	School Board Elections
BBBA	Board Member Qualifications
BBBB	Board Member Oath of Office
BBBB-E	Board Member Oath of Office
BBC	Board Member Resignation/Removal from Office
BBE	Unexpired Term Fulfillment
BBEA	Unexpired Term Fulfillment Procedure
BBF	School Board Member Code of Ethics
BBFA	Board Member Conflict of Interest
BCA	Annual Board Organizational Meeting
BCB	School Board Officers
BCC	Appointed Board Officials
BCD	School Board and Superintendent Relationship
BCD-E	School Board-Superintendent Relationship
BCE	Board Committees
BCF	Advisory Committees to the Board
BCG	School Attorney
BD	School Board Meetings
BDA	Electronic Communication by Board Members
BDB	School Board Study Sessions and Work Retreats
BDC	Executive Sessions
BDDA	Notification of School Board Meetings
Bddb	Board Meeting Agendas and Format
Bddb-A	Open Forum
BDDC	Agenda Preparation and Dissemination
BDDD	Quorum
BDDE	Parliamentary Procedure
BDDF	Voting Method
BDDG	Minutes
BDDH/KD	Public Participation at Board Meetings
BF	Board Policy Development
BFB	Preliminary Development of Policies
BFC	Policy Adoption
BFCA	DELETE POLICY
BFD	Policy Dissemination
BFE/CHD	Administration in Policy Absence
BFF	Suspension of Policies
BFG/BFGA	Policy Review and Evaluation
BHA	New Board Member Orientation
BHAA	Board Member Education
BHB	Board Member Development Opportunities
BHD	Board Member Compensation and Expenses
BJ	School Board Memberships
BK	Evaluation of School Board Operational Procedures

CA	Administration Goals
CBA	Superintendent Job Description
CBB	Recruitment and appointment of Superintendent
CBC/CBD	Superintendent's Contract/Compensation and Benefits
CBG/AFB	Superintendent Evaluation
CC	Administrative Organization Plan
CCB	Lines of Authority and Staff Relations
CD	Management Team
CE	Administrative Councils, Cabinets and Committees
CF	School Building Administration
CGA	Business Manager Job Description
CGB	Business Manager Evaluation
CH	Policy Implementation
CHA	Development of Regulations
CHB/BFCA	DELETE
CHC	Regulations Dissemination
CHCA	Approval of Handbooks and Directives
CHD	Administration in Policy Absence
CI	Administrative Staff Evaluation
CIA	Principal Job Description
CK	Program Consultants
CM	School District Annual Report

The following policies were put on first reading.

KA	School and Community Relations Goals
KB	School and Community Relations
KBAA	Public Records
KBAA-R	Public Records-Regulations
KBC	News Media Relations
KBCA	News Releases
KD/BDDH	Public Participation at Board Meetings
KDG	Consumption of Alcoholic Beverage on School Property
KG	Community Use of School Facilities
KGB	Public Conduct on School Property
KH	Public Gifts and Memorials to Schools
KI	Public Solicitations and Advertising in the School
KIA	Distribution and Posting of Promotional Materials
KK	Visitors to the School
KL	Complaint Against School Employee
KLB	Public Complaints about the Curriculum or Instructional Materials
KMA	Relations with Parent Organizations
KMB	Title I Parent Involvement
KMC	Annual Notification to Parents
KMI	Relations with Political Organization (Public Funds)
KN	Relations with Governmental Authorities

Motion by Gilbert, second by J Glines to appoint David Wickstrom to a two-year term to fill the vacancy on the board. Motion carried.

Motion by J Glines, second by R Glines to vote for Kelly Messmer at the Division IV Representative as filled by a school principal to the SDHSAA on the SDHSAA ballot. Motion carried.

Motion by Gilbert, second by J Glines to vote No to Amendment 1 concerning the Appeals Committee of the SDHSAA on the SDHSAA ballot. Motion carried.

The 2016-2017 Student Athlete Handbook was put on first reading.

The 2016-2017 Coach's Handbook was put on first reading.

Linda Gilbert gave the NWAS report.

Pennee Clanton gave the Business Manager report.

Kelly Messmer gave the Assistant Principal/AD report.

Josh Page gave the Assistant Supt/K-12 Principal report.

Motion by Gilbert, second by J Glines to go into Executive Session to for personnel matters in accordance with SDCL 1-25-2(1) at 7:22 p.m. Motion carried.

President Wickstrom declared the Board out of executive session at 7:45 p.m.

Motion by R Glines, second by Gilbert to advertise for open paraprofessional positions and to offer head coaching contracts to the following:

Tammy Bruha	Volleyball
Jay Wammen	Football; Boys Basketball
Amanda Olson	Girls Basketball
Chereste Messmer	Girls Track
Wally Stephens	Boys Track
Ryne Baier	Wrestling
Holly Costello	Cross Country

Motion carried.

President Wickstrom declared the meeting adjourned at 7:47 p.m.

SUBMITTED BY: \_\_\_\_\_  
Elizabeth Henderson  
Assistant Business Manager

\_\_\_\_\_  
David Wickstrom  
Board President

Approximate cost of this publication is \$115.00.