

MINUTES OF THE REGULAR SCHOOL BOARD MEETING

THE REGULAR SCHOOL BOARD MEETING OF THE HARDING COUNTY SCHOOL DISTRICT NO. 31-1 WAS HELD MARCH 14, 2016 AT 5:30 P.M. AT THE HARDING COUNTY SCHOOL GYM.

Members Present: Derek Brink, Linda Gilbert, David Wickstrom, Ryan Glines. Absent: Jesse Glines.
Administration Present: Superintendent Ruth Krogh; Asst Supt/Principal Josh Page; Asst Principal/AD Kelly Messmer; Business Manager Pennee Clanton; Asst Business Manager Elizabeth Henderson; Maintenance Supervisor Steve Leithauser.

Visitors Present: Matt DeBow, Tonja Montgomery Hansen, Deb Brown, Wally Stephens, Bill Anders, Tammy Bruha, Carol Odell, BJ Padden, Carol Helms, Laura Johnson, Kathy Glines, Charles Verhulst, William Clarkson, Dusty Ginsbach, Lila Teigen, Andy Forsythe, Spring Padden, Paula Richter, Pam Brewer, Nancy Johnson.

President Brink called the meeting to order at 5:30 p.m.
Pledge of Allegiance was said.

Unless otherwise noted, all Board action was by unanimous decision.

Motion by Gilbert, second by Wickstrom to approve the agenda with the addition of State Basketball Tournament. Motion carried.

Motion by R Glines, second by Gilbert to approve the minutes of the February 8, 2016 Special Meeting and the February 8, 2016 regular meeting. Motion carried.

Motion by Gilbert, second by Glines to approve the financial statements as follows:

GENERAL FUND: Beginning Balance 943953.69 Receipts: Local 22861.17 County 5465.75 State 35219.85 Federal 4852.00 TOTAL RECEIPTS 68398.77 Disbursements 260343.07 Ending Balance 752009.39
CAPITAL OUTLAY: Beginning Balance 243288.69 Receipts Local 28590.26 County 8544.27 Total Receipts 37134.53 Disbursements 24187.86 Ending Balance 256235.36
SPECIAL EDUCATION: Beginning Balance: 255265.43 Receipts: Local 6495.72 County 1920.77 Total Receipts 8416.49 Disbursements 30327.99 Ending Balance 233353.93
PENSION FUND: Beginning Balance 162656.34 Receipts: Local 2879.25 County 854.45 Total Receipts 3733.70 Ending Balance 166390.04
BOND REDEMPTION: Beginning Balance 838998.09 Receipts: Local 7319.24 County 2123.51 Total Receipts 9442.75 Ending Balance 848440.84
FOOD SERVICE: Beginning Balance <8670.86> Receipts Local 6751.01 Federal 2550.00 Acct REC 24.15 Total Receipts 9325.16 Disbursements 11092.78 Ending Balance <10438.48>

FEBRUARY PAYROLL AND BENEFITS

General	111514.21
Principals and Secretaries	15764.34
Superintendent	12051.14
Business Manager	7685.35
Custodians	11997.06
X-Cur	25632.28

Special Education
Food Service

13353.41
4770.84

Motion carried.

Motion by Wickstrom, second by Glines to approve the bills. Motion carried.

GENERAL

AMERIC INN	WR ROOMS	795.92
ANDERSONS	ELEMENTARY SUPPLIES	146.82
BLOSSOMS AND BREW	SPORTS SUPPLIES	294.00
BUFFALO HARDWARE	SUPPLIES	229.23
CENEX FLEETCARD	FUEL	27.56
CLANTON, PENNEE	MILEAGE	105.00
C.N.A	BOND	175.00
DAKOTA BUS SERVICE	CONTRACT SERVICE	5130.00
ED SMITH	GARBAGE PICKUP	20.00
ER RUSS	NHD BOARDS	252.50
FARMERS UNION	PROPANE/SUPPLIES	4735.11
GILBERT, LINDA	MILEAGE	197.40
GLINES ELECTRIC	CONTRACT SERVICE	1281.20
H&L SUPERVALU	SUPPLIES	82.14
HENDERSON OIL	FUEL	888.55
HOLIDAY INN EXPRESS	STATE WRESTLING ROOMS	1139.16
IMPREST/PITNEY BOWES	POSTAGE	53.56
IMPREST/BRANDON HUNSUCKER	REFEREE	90.00
IMPREST/JAY WAMMEN	REFEREE	30.00
IMPREST/JO PIEKKOLA	TIMER	100.00
IMPREST/DIV OF CRIMINAL INV	BACKGROUND CHECK	43.25
IMPREST/LARINE PAGE	SUPPLIES	189.16
IMPREST/JIM HARVEY	REFEREE	398.40
IMPREST/TIM SLAMA	REFEREE	379.20
IMPREST/ERIC LOWE	REFEREE	180.00
IMPREST/BROCK BESLER	REFEREE	171.00
IMPREST/SCOTT BESLER	REFEREE	150.00
IMPREST/LARRY PRINCE	REFEREE	90.00
IMPREST/JO BEOHLER	REFEREE	247.20
IMPREST/AUSTIN VANDERWAHL	REFEREE	237.00
IMPREST/PERRY SMITH	REFEREE	90.00
IMPREST RANDY THOMASH	REFEREE	136.20
IMPREST/MIKE MILLER	REFEREE	90.00
IMPREST/WALL SCHOOL	WRESTLING FEE	50.00
IMPREST/WAYNE JOHNSON	REFEREE	60.00
IMPREST/PIONEER BANK	DISTRICT/STATE CASH	903.00
IMPREST/KEN ARMSTRONG	REFEREE	90.00
IMPREST/SDCA	REGISTRATION FEE	205.00
MOLLMAN, JOYCLYN	SUPPLIES	100.00
MDU	UTILITIES	111.49
NATION CENTER NEWS	PUBLISHING/ADVERTISING	367.69
NETWORK SERVICES	SUPPLIES	809.02
NW TIRE	VEHICLE SERVICE	38.32
OLSON CONSTRUCTION	VEHICLE MAINTENANCE	518.68

PIONEER BANK VISA	SUPPLIES	204.30
SANFORD HEALTH PLAN	FEES	4.00
SCHOOLS IN	SUPPLIES	171.51
SDASBO	REGISTRATION FEE	130.00
SBM	SUPPLIES	415.25
SERVALL	SUPPLIES	293.88
TOWN OF BUFFALO	WATER/SEWER	326.20
TURBIVILLE PHOTOGRAPHY	HS SUPPLIES	340.00
VISA	SUPPLIES	448.72
WEX	FUEL	303.17
	TOTAL GENERAL	24064.79

TITLE		
INSIGHT SYSTEMS EXCHANGE	LAPTOPS	6480.00
	TOTAL TITLE	6480.00

CAPITAL OUTLAY		
AT&T	PHONE SERVICE	56.33
CONSOLIDATED	PHONE SERVICE	100.22
CONVERGINT TECHNOLOGIES	CONTRACT SERVICE	6018.01
GRAND ELECTRIC	UTILITIES	6563.36
MARLIN	DISHWASHER LEASE	220.08
MDU	UTILITIES	242.47
WRCTC	PHONE SERVICE	621.83
	TOTAL CAPITAL OUTLAY	13822.30

SPED		
CTS	OT/PT SERVICE	1213.08
CONSTRUCTIVE PLAYTHINGS	SUPPLIES	1047.93
PEAK MOTION	OT/PT SERVICE	497.00
VISA	SUPPLIES	426.50
	TOTAL SPED	3184.51

FOOD SERVICE		
CHILD & ADULT NUTRITION	FOOD	244.50
H&L SUPERVALU	FOOD	16.93
SERVALL	SUPPLIES	46.75
US FOOD SERVICE	FOOD	5612.38
	TOTAL FOOD SERVICE	5920.56

TOTAL EXPENDITURES 53472.16

OPEN FORUM: Dusty Ginsbach represented the City of Buffalo to correct a signature on the water line easement that was approved at the February regular meeting.

The Harding County Commissioners were present and discussed the Blue Ribbon Task Force bills and outcomes with the School Board.

There were no bids on the surplus school bus.

Acknowledgement of home school application for student A.

David Wickstrom was appointed as the representative for the Board of Equalization.

Motion by Gilbert, second by Glines to approve a change in calendar to dismiss school on March 17 and 18, 2016 for the State Boys Basketball Tournament.

Discussion was held about moving to five-day kindergarten.

Motion by Wickstrom, second by Glines to approve the 2016-2017 and 2017-2018 school calendars.
Motion carried.

The following policies were put on first reading:

IKF	Graduation Requirements/Early Graduation
DA	Fiscal Management Goals
DB	Annual Budget
DBB	Fiscal Year
DBC	Budget Deadlines and Schedules
DBD	Budget Planning
DBDA	General Fund Balance
DBH	Budget Adoption Procedures
DBJ	Budget Implementation
DBK	Budget Transfer Authority
DC	Taxing and Borrowing Authority/Limitations
DD	Funding Proposals and Applications
DE	Revenue Availability Criterion
DE	Revenues from Tax Sources
DED	Operating Vs Nonoperating Revenues and Expenses
DFA	Revenues from Investments
DFB	Revenues from School-Owned Real Estate
DFH	Restricted and Unrestricted Resources
DG	Depository of Funds
DGA	Authorized Signatures
DGD	Credit Card Use and Electronic Transfers
DH	Bonded Employees and Officers
DI	Fiscal Accounting and Reporting
DIA	Basis of Accounting
DIB	Types of Funds
DIC	Financial Reports and Statements
DID	Inventories
DIE	Audits
DJ	Purchasing
DJB	Petty Cash Accounts
DJBA	Incidental Accounts
DJC	Bidding Requirements
DJD	Local Purchasing
DJF	Purchasing Procedures
DJFA	Expense Reimbursement to Students
DJG	Vendor Relations

DLA	Payday Schedules
DN	Cash and Cash Equivalents
DO	Relations with Political Organizations
EA	Support Service Goals
EB	Safety Program
EBA	Building and Grounds Inspection
EBB	Accident Prevention and Safety Procedures
EBBA	First Aid
EBBB	Accident Reports
EBC	Emergency Plans
EBCA	Bomb Threats
EBCB	Fire Drills
EBCC	Emergency Lockdowns
EBCD	Emergency Closings
ECA	Buildings and Grounds Security
ECAA	Equal Access
ECAB	Vandalism
ECAC	Video Surveillance
ECB	Buildings and Grounds Maintenance
ECB-R	Buildings and Grounds Maintenances Regulation
ECF	Energy Conservation
EDBA	Maintenance and Control of Instructional Materials
EEA	Student Transportation Services
EEAA	Walkers and Riders
EEAB	School Bus Scheduling and Routing
EEAC	School Bus Safety Program
EEACA	Drug and Alcohol Testing for School Bus Drivers
EEAD	Special Use of School Buses
EEADA	Use of School Owned or Private Vehicles
EF	Food Services Management
EFB	Free and Reduced Price Food Services
EFE	Wellness Policy
EGAA	Printing and Duplication Services – Reproduction of Copyright Materials
EI	Insurance Management
EIBA	Indemnification of Employees

Motion by Gilbert, second by Wickstrom to approve the second reading of the following policies.

IGDKA	Anticipation of Alternative Instruction Students
IIBA	Teacher Assistants
IIBD	School Libraries
IIBE	Instructional Media
IIBGA	District Owned Computers
IIBGB	Internet Safety Instruction
IIC/KF	Community Instructional Resources
IICC	School Volunteers
IICD	Chaperones for School Related Activities
IJ	Guidance Program
IK	Academic Achievement

IKA Grading Scale
IKAB Student Progress Reports to Parents
IKB Homework
IKE Promotion and Retention of Students
IL Testing Programs
ILB State Required Assessments
IM(AFE) Evaluation of Instructional Programs

Motion carried.

Negotiations were tabled until the April meeting.

Teacher contracts were tabled until after executive session.

Motion by Glines, second by Gilbert to hire Don Lanning and Rod Bickerdyke as custodians at the rate of \$15.00/hr. plus benefits. Motion carried.

Hiring of the Business Manager was tabled until after executive session.

Motion by Gilbert, second by Glines to hire Kelly Messmer as the K-12 Principal/AD. Motion carried.

Steve Leithauser gave his maintenance report. An update on the boilers at the new school was given.

Linda Gilbert gave the NWAS report.

Pennee Clanton gave the Business Manager report. Petitions for school board need to be turned in by March 29th, 2016.

Kelly Messmer gave the Assistant Principal/AD report. Congratulations to the boys' basketball team on their win at regionals and trip to the state tournament.

Josh Page gave the Assistant Supt/K-12 Principal report.

KBJM Quiz Bowl is on March 21st in Lemmon.

Regional History Day is on March 23rd. We are hosting.

Prom is scheduled for April 9th.

Graveling the new parking area at the old school gym was discussed. Motion by Gilbert, second by Glines to receive bids for the gravel of the parking lot. Motion carried.

Ruth Krogh gave the Superintendent report.

Motion by Glines, second by Wickstrom to go into Executive Session to discuss personnel matters in accordance with SDCL 1-26-1 & 2 at 7:55 p.m. Motion carried.

President Brink declared the Board out of executive session at 8:45 p.m.

Motion by Gilbert, second by Glines to hire Elizabeth Henderson as Business Manager. Motion carried.

Motion by Wickstrom, second by Gilbert to offer teacher contracts to the following teachers:

Rachelle Phillips – Elementary
Carol Odell – Elementary
Kaycee Nelson – Elementary
Sue Ann Clanton – Elementary
Cher Messmer – Elementary
Wanda Lyons – Elementary
Carol Helms – Elementary
Carol Giannonatti – Elementary
Jen Anders – HS Math
Gene Von Bickerdyke – MS Science/Social Studies
Tammy Bruha – MS/HS Computers
Kevin Connors – HS Social Studies
Holly Costello – MS Language Arts/Reading/Art
Andy Forsythe – HS Science
Frank Maslowski – HS English
Lori Teller – MS Math
Erin Wammen – HS Ag
Jay Wammen – K-12 PE/Health
Wally Stephens – ½ time Library/Drama
Lynnette Stugelmeyer ½ Special Education, ½ RTI Reading
Dawn Littau ½ Special Education, ½ RTI Math
Pam Brewer Special Education Director and ½ Special Education Teacher
Brian Holder- K-12 Music

Motion carried.

President Brink declared the meeting adjourned at 8:48 p.m.

SUBMITTED BY: _____
Elizabeth Henderson
Assistant Business Manager

Derek Brink
Board President

Approximate cost of this publication is \$115.00.