

MINUTES OF THE REGULAR SCHOOL BOARD MEETING

THE REGULAR SCHOOL BOARD MEETING OF THE HARDING COUNTY SCHOOL DISTRICT NO. 31-1 WAS HELD APRIL 11, 2016 AT 5:30 P.M. AT THE HARDING COUNTY SCHOOL DDN ROOM.

Members Present: Derek Brink, Linda Gilbert, David Wickstrom, Ryan Glines, and Jesse Glines.
Administration Present: Superintendent Ruth Krogh; Asst Supt/Principal Josh Page; Asst Principal/AD Kelly Messmer; Business Manager Pennee Clanton; Asst Business Manager Elizabeth Henderson; Maintenance Supervisor Steve Leithauser.

Visitors Present: BJ Padden, Carol Helms, Laura Johnson, Spring Padden, Pam Brewer, Marisa Hett, Lynnette Stugelmeyer, Lori Teller, Brittney Hausman, Jody Richter, Karli Gress, Cathy Richter, Carol Giannonatti, Randy and Traci Routier, Tami Gilbert, Dawn Littau, Brody and Samantha Limpert, Carol Helms, Kacie Turbiville, Jeana Hunsucker, Jaylene Sterling, Chance and Ryanna Turbiville, Jessica Holmes, Tonie and Ryan Cordell, Jennifer Anders, Randy Lyons, Gene Von Bickerdyke, and Julia Lermeny.

President Brink called the meeting to order at 5:30 p.m.
Pledge of Allegiance was said.

Unless otherwise noted, all Board action was by unanimous decision.

Motion by Gilbert, second by Wickstrom to approve the agenda with the addition of Resignation and Pasture lease. Motion carried.

Motion by R Glines, second by J Glines to approve the minutes of the March 14, 2016 regular meeting. Motion carried.

Motion by J Glines, second by Gilbert to approve the financial statements as follows:

GENERAL FUND: Beginning Balance 752009.39 Receipts: Local 95425.29 County 7445.73 State 35603.54 Federal 5285.00 TOTAL RECEIPTS 143759.56 Disbursements 179961.77 Ending Balance 715807.18
CAPITAL OUTLAY: Beginning Balance 256235.36 Receipts Local 84832.90 County 7537.40 Total Receipts 92370.30 Disbursements 20453.20 Ending Balance 328152.46
SPECIAL EDUCATION: Beginning Balance: 233353.93 Receipts: Local 19190.68 County 1701.47 Total Receipts 20892.15 Disbursements 15375.78 Ending Balance 238870.30
PENSION FUND: Beginning Balance 166390.04 Receipts: Local 8505.22 County 753.74 Total Receipts 9258.96 Ending Balance 175649.00
BOND REDEMPTION: Beginning Balance 848440.84 Receipts: Local 21319.19 County 1873.27 Total Receipts 23192.46 Ending Balance 871633.30
FOOD SERVICE: Beginning Balance <10438.48> Receipts Local 5994.48 Federal 2431.15; Total Receipts 8425.63 Disbursements 10511.28 Ending Balance <12524.13>

MARCH PAYROLL AND BENEFITS

General	109591.23
Principals and Secretaries	15764.34
Superintendent	12051.14
Business Manager	7522.12
Custodians	10266.63

X-Cur	852.42
Special Education	12191.27
Food Service	4590.72

Motion carried.

Motion by R Glines, second by J Glines to approve the bills. Motion carried.

GENERAL

AMERIC INN	ROOMS	86.52
ARCHITECTURAL SPECIALTIES	REPAIRS	269.50
BRADY PLUIMER	LEGAL SERVICES	687.50
BUFFALO HARDWARE	SUPPLIES	614.96
CLANTON, PENNEE	MILEAGE	425.00
COSTELLO, HOLLY	REIMBURSEMENT	23.25
DAKOTA BUS SERVICE	CONTRACT SERVICE	7125.00
ED SMITH	GARBAGE PICKUP	20.00
FARMERS UNION	PROPANE/SUPPLIES	2322.00
GEORGE, BOBBI	MILEAGE	238.98
H&L SUPERVALU	SUPPLIES	61.90
HENDERSON OIL	FUEL	891.49
HC FOOD SERVICE	LUNCHES/FOOD	255.58
IMPREST/GENE VON BICKERDYKE	HISTORY DAY SUPPLIES	155.15
IMPREST/PIONEER BANK	CASH/DIST/REG/ST BBB	1661.00
IMPREST/AMANDA OLSON	GBB AWARDS	131.60
IMPREST/JEN ANDERS	SUPPLIES	37.10
IMPREST/DIV OF CRIMINAL INV	BACKGROUND CHECK	43.25
IMPREST/SD ST COUNCIL	REGISTRATION FEE	835.00
IMPREST/STANLEY CO SCH	WRESTLING FEE	75.00
IMPREST/HOT SPRINGS SCH	REG MEETING FEE	87.50
IMPREST/FAITH SCHOOL	GBB DIST LOSS	105.61
IMPREST/REG 8 MUSIC CONTEST	FEES	125.00
IMPREST/SDNHD	REGISTRATION	300.00
IMPREST/PIONEER BANK	CASH ST GEO BEE	25.00
IMPREST/PIONEER BANK	ST ST COUNCIL	530.00
LYONS PROPANE	PROPANE	379.81
MDU	UTILITIES	74.25
MIDWEST ALARM	MONITORING	84.00
NATION CENTER NEWS	PUBLISHING/ADVERTISING	309.29
NETWORK SERVICES	SUPPLIES	1375.51
OLSON CONSTRUCTION	VEHICLE MAINTENANCE	211.29
PIONEER BANK VISA	SUPPLIES	9.53
PITNEY BOWES	POSTAGE	553.56
RAMKOTA	ST BBB ROOMS	3374.70
REGIONAL HEALTH	CONTRACT SERVICE	50.00
SANFORD HEALTH PLAN	FEES	4.00
SDHSAA	2016-2017 FEES	540.00
SBM	SUPPLIES	938.56
SERVALL	SUPPLIES	239.88
SCHOOL SPECIALTY	SUPPLIES	115.19
TOWN OF BUFFALO	WATER/SEWER	338.90
TOWN OF CAMP CROOK	WATER/SEWER	135.00

VERHULST, TATANIA	HS SUPPLIES	39.00
VISA	SUPPLIES	2339.67
WEX	FUEL	225.43
	TOTAL GENERAL	28470.46
TITLE		
TELLER, LORI	REIMBURSEMENT	141.15
	TOTAL TITLE	141.15
CAPITAL OUTLAY		
AT&T	PHONE SERVICE	47.49
CONSOLIDATED	PHONE SERVICE	127.43
GRAND ELECTRIC	UTILITIES	5524.73
MARLIN	DISHWASHER LEASE	249.77
MDU	UTILITIES	204.38
PITNEY BOWES	EQ LEASE	380.37
WRCTC	PHONE SERVICE	622.77
	TOTAL CAPITAL OUTLAY	7156.94
SPED		
BREWER,PAM	STIPENDS	273.00
PEAK MOTION	OT/PT SERVICE	372.75
RAMKOTA	ROOMS	228.00
STUGELMEYER	STIPENDS	52.00
	TOTAL SPED	925.75
FOOD SERVICE		
CHILD & ADULT NUTRITION	FOOD	97.62
GUPTILL, RENEE	SUPPLIES	14.52
SERVALL	SUPPLIES	40.15
US FOOD SERVICE	FOOD	4175.80
	TOTAL FOOD SERVICE	4328.09
	TOTAL EXPENDITURES	41022.39

Fencing at the old school was tabled until the Gravel is laid.

OPEN FORUM: 5:45

Hiring Administrative Assistant was tabled until next meeting.

Motion by Wickstrom, second by Gilbert to hire the following classified Staff:

Desirae Penn Para Professional
Kaeloni Latham Para Professional
Danette Rolph Para Professional
Jeana Hunsucker Para Professional
Rod Bickerdyke Custodian
Steve Leithauser Maintenance supervisor
Gene Odell Counselor
Renee Guptill Food Service supervisor
Tanya Tilus Cooks helper

Kelly Clark Bus Driver/Kitchen Aide
Motion carried.

Motion by R Glines, second by Wickstrom to accept Rachelle Phillips resignation with regret. Motion carried.

Discussion was held on the five day kindergarten;
Motion by R Glines second by Gilbert to approve for the 2016-2017 school year; 4 day kindergarten for the first semester and change to five day kindergarten for the second semester in town and leave 4 day kindergarten year around at the rural schools. Roll call vote: J Glines Nay, Wickstrom Nay, Gilbert Yea, R Glines Yea, Derek Brink Yea. Motion carried.

Motion by Gilbert, second by Wickstrom to approve a change in the calendar for grades K-5 to have no school on April 20, 2016 because HC School will be hosting the Spelling Bee. Motion carried.

Motion by Wickstrom, second by J Glines to approve the 2nd reading of the following policies:

- IKF Graduation Requirements/Early Graduation
- DA Fiscal Management Goals
- DB Annual Budget
- DBB Fiscal Year
- DBC Budget Deadlines and Schedules
- DBD Budget Planning
- DBDA General Fund Balance
- DBH Budget Adoption Procedures
- DBJ Budget Implementation
- DBK Budget Transfer Authority
- DC Taxing and Borrowing Authority/Limitations
- DD Funding Proposals and Applications
- DE Revenue Availability Criterion
- DE Revenues from Tax Sources
- DED Operating Vs Nonoperating Revenues and Expenses
- DFA Revenues from Investments
- DFB Revenues from School-Owned Real Estate
- DFH Restricted and Unrestricted Resources
- DG Depository of Funds
- DGA Authorized Signatures
- DGD Credit Card Use and Electronic Transfers
- DH Bonded Employees and Officers
- DI Fiscal Accounting and Reporting
- DIA Basis of Accounting
- DIB Types of Funds
- DIC Financial Reports and Statements
- DID Inventories
- DIE Audits
- DJ Purchasing
- DJB Petty Cash Accounts
- DJBA Incidental Accounts
- DJC Bidding Requirements

DJD	Local Purchasing
DJF	Purchasing Procedures
DJFA	Expense Reimbursement to Students
DJG	Vendor Relations
DLA	Payday Schedules
DN	Cash and Cash Equivalents
DO	Relations with Political Organizations
EA	Support Service Goals
EB	Safety Program
EBA	Building and Grounds Inspection
EBB	Accident Prevention and Safety Procedures
EBBA	First Aid
EBBB	Accident Reports
EBC	Emergency Plans
EBCA	Bomb Threats
EBCB	Fire Drills
EBCC	Emergency Lockdowns
EBCD	Emergency Closings
ECA	Buildings and Grounds Security
ECAA	Equal Access
ECAB	Vandalism
ECAC	Video Surveillance
ECB	Buildings and Grounds Maintenance
ECB-R	Buildings and Grounds Maintenances Regulation
ECF	Energy Conservation
EDBA	Maintenance and Control of Instructional Materials
EEA	Student Transportation Services
EEAA	Walkers and Riders
EEAB	School Bus Scheduling and Routing
EEAC	School Bus Safety Program
EEACA	Drug and Alcohol Testing for School Bus Drivers
EEAD	Special Use of School Buses
EEADA	Use of School Owned or Private Vehicles
EF	Food Services Management
EFB	Free and Reduced Price Food Services
EFE	Wellness Policy
EGAA	Printing and Duplication Services – Reproduction of Copyright Materials
EI	Insurance Management
EIBA	Indemnification of Employees

Motion carried.

The board had the first reading of the following policies;

BA	Board Operational Goals
BAA	Anti-Fraud Programs and Controls (SAS99)
BB	School Board Legal Status
BBA	School Board Powers and Duties
BBAA	Board Member Authority
BBB	School Board Elections

BBBA Board Member Qualification
 BBBB Board Member Oath of Office
 BBBB-E Board Member Oath of Office
 BBC Board Member Resignation/Removal from Office
 BBE Unexpired Term Fulfillment
 BBEA Unexpired Term Fulfillment Procedure
 BBF School Board member Code of Ethics
 BBFA Board Member Conflict of Interest
 BCA Annual Board Organizational Meeting
 BCB School Board Officers
 BCC Appointed Board Officials
 BCD School Board & Superintendent Relationship
 BCD-E School Board-Superintendent Relationship
 BCE Board Committees
 BCF Advisory Committees to the Board
 BCG School Attorney
 BD School Board Meetings
 BDA Electronic Communication by Board Members
 BDB School Board Study Sessions and Work Retreats
 BDC Executive Sessions
 BDDA Notification of School Board Meetings
 BDDB Board Meeting Agendas and Format
 BDDB-A Open Forum
 BDDC Agenda Preparation and Dissemination
 BDDD Quorum
 BDDE Parliamentary Procedure
 BDDF Voting Method
 BDDG Minutes
 BDDH/KD Public Participation at Board Meetings
 BF Board Policy Development
 BFB Preliminary Development of Policies
 BFC Policy Adoption
 BFCA DELETE POLICY
 BFD Policy Dissemination
 BFE/CHD Administration in Policy Absence
 BFF Suspension of Policies
 BFG/BFGA Policy Review and Evaluation
 BHA New Board Member Orientation
 BHAA Board Member Education
 BHB Board Member Development Opportunities
 BHD Board Member Compensation and Expenses
 BJ School Board Memberships
 BK Evaluation of School Board Operational Procedures

 CA Administration Goals
 CBA Superintendent Job Description
 CBB Recruitment and appointment of Superintendent
 CBC/CBD Superintendent's Contract/Compensation and Benefits

CBG/AFB	Superintendent Evaluation
CC	Administrative Organization Plan
CCB	Lines of Authority and Staff Relations
CD	Management Team
CE	Administrative Councils, Cabinets, and Committees
CF	School Building Administration
CGA	Business Manager Job Description
CGB	Business Manager Evaluation
CH	Policy Implementation
CHA	Development of Regulations
CHB/BFCA	DELETE
CHC	Regulations Dissemination
CHCA	Approval of Handbooks and Directives
CHD	Administration in Policy Absence
CI	Administrative Staff Evaluation
CIA	Principal Job Description
CK	Program Consultants
CM	School District Annual Report

Negotiations were discussed and the board representatives will meet with the HCEA representatives at the end of the week.

The Budget was tabled.

A request was made by Rexene Till to keep her horses on the East Lot until May 1, 2016. Request was granted.

Laura Johnson and Randy Routier will be the new school board members beginning at the July 11th meeting.

Derek Brink gave the NWAS report.

Steve Leithauser gave his maintenance report.

Pennee Clanton gave the Business Manager report.

Kelly Messmer gave the Assistant Principal/AD report. Congratulations to the History Day State Winners Camdyn Hett and Brianna Williams. Also a special thanks to Gene Von Bickerdyke for her dedication to the program. Congratulations to the boys' basketball team on their trip to the state tournament, and Jay Wammen being awarded Region 8 coach of the year.

Josh Page gave the Assistant Supt/K-12 Principal report.

Spelling Bee April 20th Harding County School will be hosting.

Ruth Krogh gave the Superintendent report.

Motion by Glines, second by Wickstrom to go into Executive Session at 7:15 p.m. to discuss personnel matters in accordance with SDCL 1-26-1 & 2 at 7:55 p.m. Motion carried.

President Brink declared the Board out of executive session at 8:35 p.m.

President Brink declared the meeting adjourned at 8:35 p.m.

SUBMITTED BY: _____
Pennee Clanton
Business Manager

Derek Brink
Board President

Approximate cost of this publication is \$115.00.